



PARENT PAYMENT ARRANGEMENTS - 2024

Dear Parents and Carers,

Moonee Ponds Primary School is looking forward to another great year of teaching and learning and would like to advise you of details in relation to Moonee Ponds Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, parent contributions continue to provide an important and critical source of funding which enables us to supply resources necessary to maximise successful delivery of our learning programs. The ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through paying the voluntary contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school your financial contribution has allowed us to replenish or upgrade materials to support our curriculum and enhance our quality teaching and learning program. This has included purchasing and maintaining:

- books and resources for teaching reading and writing,
- literature for classroom libraries and class book clubs,
- hands on materials for teaching mathematics,
- games such as chess sets and other maths or problem-solving resources,
- sports equipment for the PE and Sports program and lunchtime activities,
- art resources for the Arts program as well as classroom program,
- classroom furniture and organisational resources (tubs for books and other class resources),
- wellbeing learning opportunities such as resources for mindfulness and the Zones of Regulation,
- digital technologies such as robotics and bee bots, purchase of laptops, iPads, subscription to online resources and faster WIFI and internet.

The following pages outline the estimated spend per student for 2024.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely,

Matthew Bott
Principal

Scott Siega
School Council President

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><u>Classroom consumables, materials & equipment</u></p> <ul style="list-style-type: none"> • <u>Specialist and Class materials</u> – paint, crayons, canvas, glitter, coloured paper, lined and plain paper, poster paper • <u>Mathematics</u> – numeracy materials including MAB blocks, place value resources, measurement resources, counters, decimal blocks etc. • <u>English</u> – book boxes, updated reading resources for book clubs, reciprocal teaching and guided reading • <u>Sports/Science/Performing Arts</u> - equipment including classroom sports equipment (for recess and lunch), science materials for experiments and projects, art materials for visual arts including paint, drawing materials, clay, resources for the class performing arts program including maintenance and updating percussion instruments, ukuleles, keyboards. • <u>Spelling</u> - Smart Words • <u>School Diaries</u> (Yr 3-6) 	<p>\$150 (F-Yr 2) \$160 (Yr 3-6)</p>
<p><u>Online Subscriptions:</u></p> <ul style="list-style-type: none"> • <u>Reading Eggs:</u> (Years F-2) Reading Eggs supports students with their phonological awareness and reading skills through fun and engaging activities, ebooks and resources that motivate students to continue practising both in class and at home. Reading Eggs activities will be set each week to complement the literacy curriculum program at school. • <u>Mathletics:</u> (Years 3-6) Mathletics supports students with their numeracy skills and knowledge through fun and engaging activities that motivate students to continue practising both in class and at home. Mathletics home learning activities will be set each week to complement the numeracy curriculum program at school. • <u>PM eCollection:</u> (F – Yr 2) The PM eCollection is a digital library of books specifically designed to support the teaching of reading. This subscription is used as part of guided reading instruction at school as well as student individual practice in the class and at home. • <u>Story Box Library (F-6):</u> Story Box Library is a subscription-based educational website, created for children to view stories by local authors and illustrators, being read aloud by fantastic, predominantly Australian and New Zealand, storytellers. This subscription is used to support classroom learning as well as engaging students and families with literature and reading outside of school hours. 	<p>\$30 (F-2) \$17 (3-6)</p>
<p><u>ICT Contribution:</u> this voluntary contribution will greatly assist with the purchase and maintenance of devices and software/applications used by students in the classroom. This includes netbooks, iPads and network devices and the software that students use on these devices.</p>	<p>\$50</p>
<p><u>Printing and photocopying of worksheets and learning materials.</u></p>	<p>\$7</p>
<p><u>Whole school events</u></p> <ul style="list-style-type: none"> • Resources to support: Book Week, Science Week, Harmony Day, Literacy and Numeracy Week and other whole school events. 	<p>\$10</p>



Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports Victoria membership</i>	\$15
<i>Student & Parent Communication tools – Compass (Licence and KioskLite rental)</i> <i>This does not include any fees. This contribution goes towards the cost of the licence and rental of KioskLite. The School pays the balance of this cost.</i>	
<i>First aid and Hygiene equipment</i> <i>This contribution goes towards the cost of items such as band aids, ice-packs, tissues, hand sanitisers, paper towels, disinfectant wipes etc.</i>	
<i>Working Bee – this contribution has been created in lieu of attendance at a working bee. Dates TBC in 2024</i>	\$50
Tax deductible contributions	
<i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. This may include floor coverings, painting, signage and other building improvements highlighted by the School Council Facilities committee</i>	\$50 - 100
<i>Library fund. A tax-deductible contribution to replace and supplement the school and classroom library books. It will also be utilised to improve the Library space for all students</i>	\$50 - 100
Total Curriculum and Other Contributions	\$

Educational items for students to own

Attached is a list of items that the school recommends you purchase from our preferred school supplier, Paperchase Office National for your child to individually own and use. You can access the booklist at: <https://booklist.paperchase.com.au/paperchase> and entering the code – BTSMPPS. The booklist guides you on the everyday items that your child will use in the classroom. Alternatively, parents can source items from a supplier of your choice.

eConnect Netbook Program: The eConnect program is a non-compulsory 1:1 mobile device program for all students in Years 3- 6. Details about the program can be found at: <http://www.mpp.vic.edu.au/resources-and-facilities/econnect/>. Families can choose from four carefully recommended units which can be purchased via an online portal through the DET accredited supplier Learning with Technologies (LWT): Parents can access the eConnect Portal to purchase these units at: <http://MooneePondsPS.orderportal.com.au>. All device specifications, insurance and warranty information is located on the portal. Devices can be purchased outright or financed. Once purchased, units are delivered to the school and configured to MPPS specifications.



Extra-Curricular Items and Activities

Moonee Ponds Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please speak to the staff in the school office.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>School camp: Final costings for the school camping program will be finalised once student numbers have been confirmed. Approx. costs: Yr 2 Sleepover \$35, Yr 3/4 Camp \$475, Yr 5/6 Camp \$700, MVIMP Music Camp (for nominated students) approx \$500</i>	\$TBC	
<i>Moonee Vale Instrumental Music Program (MVIMP) Yr 3-6. Approx. tuition cost of \$1160/year. Students will be charged separately on acceptance into the program.</i>	\$TBC	
<i>Year 5/6 Interschool Sports program, Health Education and Martial Arts Therapy (MAT) program</i>	\$TBC	
<i>Optional excursions/incursions will be scheduled throughout 2024. Excursion costs will be advised through Compass as they arise and are not expected to exceed a total of \$100 for the year per year level.</i>	\$TBC	
<i>F-4 Intensive Swim Program – an intensive 9-day program from 29/7/24 – 9/8/24. The purpose of the program is to ensure the students’ safety around water, provide for regular, progressive success and make the learning process enjoyable. Personal growth, stroke development, water games, and personal safety are elements incorporated across the levels. This activity is also subsidised by Department of Education.</i>	\$85	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Moonee Ponds Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) - Parents holding a valid means-tested concession card will be eligible to apply. A special consideration category will also exist. Eligible families will need to apply for the CSEF at the school office with applications to be entered by school administrators onto a web-based system. A payment of \$125 for primary school students (\$225 for secondary school students) will be paid directly to the school to be used towards camps, sports and excursion costs for the benefit of the student.
- State Schools Relief Fund (SSRF) – SSRF may cover the cost of new uniforms, shoes, books and more for disadvantaged students. For access to this resource, please speak with the Principal, Matthew Bott. <https://stateschoolsrelief.org.au/>
- Payment Plans - The school has payment plans for parents to access if needed. Any questions regarding financial assistance or other issues please see the Principal/Assistant Principal.
- Student Scholarships - The Department of Education offers scholarships to help with the cost of education. [Student scholarships | vic.gov.au \(www.vic.gov.au\)](http://www.vic.gov.au)
- Marrung education scholarships: Marrung is a strategy to ensure that all Koorie Victorians achieve their learning aspirations. <https://www.education.vic.gov.au/about/programs/Pages/marrung.aspx>



Moonee Ponds Primary School

respect • optimism • care • collaboration

- Second-hand Uniform Shop – In order to support parents in meeting the costs of their children’s education, the school operates a second-hand school uniform shop. Our school Parents Association coordinates this, please contact the school office for details on how to access.
- Support for eConnect Netbook Program– TeamKids community payment subsidies will be offered to families who are eligible for CSEF payments. A \$200 voucher will be emailed to parents to use when purchasing their device through the Learning with Technologies (LWT) eConnect portal.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the office to arrange an appointment with the Principal - Matthew Bott by phone on 03 9375 2511 or email matthew.bott@education.vic.gov.au.

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Payment methods

The payment of fees can be made through CompassPay (using your Compass Parent Portal – see Course Confirmations), the office (EFTPOS, credit card, cash, cheque) or through BPAY using your individual biller code (please see the office if you need these details).

Please note that payments can be made at the office from 1 February 2024.

The school will again offer a three-step payment plan to make it easier for families to make the payments. Alternatively, there is a due date highlighted for all payments to be finalised if paying the total amount in full. Our goal is to share all voluntary costs for your child’s education for the year (for the relevant year level). This will allow you to plan in advance.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS OPTION FORM:

Student's Name and Year	
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Category	Amount to be paid
Curriculum Contributions	
Classroom consumables, materials & equipment	\$
Online subscriptions	\$
ICT contributions	\$
Printing and copying	\$
Whole school events	\$
Other Contributions	
Sports Schools Victoria membership, Student and Parent Communication tools, and First Aid and Hygiene Equipment	\$
Working Bee	\$
Building Fund (tax deductible)	\$
Library Fund (tax deductible)	\$
Extra-Curricular Items and Activities	
F-4 Intensive Swim Program	\$
TOTAL AMOUNT	\$

Please indicate your preferred method of payment*:

Option A (Full Amount) <input type="checkbox"/> <i>Full Amount of donation from 1 February 2024</i>	
Option B (Three Instalments) <input type="checkbox"/> <i>Dates for the three instalments as follows:</i>	1. 16 February 2024 2. 8 March 2024 3. 28 March 2024
* Please enter the amounts for instalments below.	

Payment via Credit Card, Cash, Cheque or BPAY (Option A or B):

I wish to pay by: Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> BPAY <input type="checkbox"/>	
Type of Credit Card: MasterCard <input type="checkbox"/> Visa <input type="checkbox"/>	
Card Number: ___ ___ / ___ ___ / ___ ___ / ___ ___	
Expiry Date: ___ /20 ___	
Option A (Full Amount) I authorise by signing below the total amount to be deducted from the credit card details above.	
Cardholder's Name (Please Print)	Signature:

PTO

***Option B (Instalments)**

I wish to arrange for a payment plan to be set up using the following amounts on the dates shown below. *Please note that office staff will contact you to discuss your preferred payment method ie credit card, debit card or CompassPay*

16 February 2024	\$ _____
8 March 2024	\$ _____
28 March 2024	\$ _____

Please Note: Charges for additional Extra-Curricular Items and Activities eg excursions/incursions/camps will be advised and charged through Compass as they arise. * Overall total (option A) or Instalment total (option B) depending on your preferred method of payment.